



November 2024 Invoice

MPS & ASSOCIATES, LLC



Invoice #5 – November 2024

Contract:

#30008888

Effective July 1, 2024

Contractor:

MPS & Associates, LLC

2108 N St, Ste N

Sacramento, CA 95816

Invoice Date:

December 16, 2024

Remit payment to:

Mark P. Smith, Lead Monitor

[Phone number is on file]

Invoice Summary

Breakdown of Invoice by Team Member					
Team Member	Hours Billed	Hourly Rate	Amount Billed	Reimbursable Expenses	Total Invoiced
Mark P. Smith, Lead Monitor -MPS & Associates, LLC	70.8	\$375	\$26,550.00	\$1,250.00	\$27,800.00
Brian Buchner, Deputy Monitor -BRB Consulting, LLC	14.0	\$325	\$4,550.00	-	\$4,550.00
Russell G. Bloom, Associate Monitor	9.75	\$250	\$2,437.50	-	\$2,437.50
Antoinette Edwards, Associate Monitor -Edwards Consulting	4.3	\$250	\$1,075.00	-	\$1,075.00
Robert Fornango, Associate Monitor -F1 Analytics, LLC	29.8	\$250	\$7,450.00	-	\$7,450.00
Cori Lowe, Associate Monitor -Cori Lowe Consulting, LLC	9.4	\$250	\$2,350.00	-	\$2,350.00
Che Ramirez, Associate Monitor -Community Homelessness Expertise (CHE) LLC	11.4	\$250	\$2,850.00	-	\$2,850.00
Susruta Sudula, Associate Monitor	7.67	\$250	\$1,917.50	-	\$1,917.50
Valencia Thomas, Associate Monitor	7.41	\$250	\$1,852.50	-	\$1,852.50
Aggregated Totals					
	164.53		\$51,032.50	\$1,250.00	\$52,282.50

Running Totals	
Total amount invoiced during first year of Monitor's term, up to and including current invoice	\$471,764.15
Total not-to-exceed amount for first year of Monitor's term	\$1,075,400.00



Team Member Invoices

Following this page are invoices from each team member, which include brief descriptions of services provided, hours spent providing such services during each day of the invoice period, and receipts for reimbursable expenses as required.

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Mark P. Smith - November 2024

Invoice

11/01/2024 - 11/30/2024

Total: **83.70** Billable: **70.80**

Date	Description	Duration
11/01/2024	Monitoring Team management - [Non-billable]	0.40
11/01/2024	Revise Monitoring Plan - [Par. 217]	1.20
11/01/2024	Review Monitoring Plan - [Non-billable]	0.40
11/01/2024	Review Monitoring Plan - [Non-billable]	0.80
11/01/2024	Review Monitoring Plan - [Non-billable]	1.20
11/01/2024	Monitoring Team management - [Non-billable]	0.30
11/03/2024	Establish Monitoring Team website - [Par. 231]	1.60
11/04/2024	Review comments to Monitoring Plan - [Par. 217]	0.50
11/04/2024	Establish Monitoring Team website - [Par. 231]	0.50
11/06/2024	Establish Monitoring Team website - [Non-billable]	0.40
11/06/2024	Review self-monitoring plans - [Par. 255]	0.80
11/07/2024	Meeting with Parties - [Par. 229]	1.00
11/07/2024	Communication with Parties - [Non-billable]	0.40

11/07/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.20
11/07/2024	Establish Monitoring Team website - [Par. 231]	0.20
11/08/2024	Revise Monitoring Plan - [Par. 217]	2.00
11/08/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.50
11/08/2024	Meeting with DOJ; debrief with Monitoring Team - [Par. 229]	1.70
11/08/2024	Revise Monitoring Plan - [Par. 217]	0.60
11/08/2024	Review self-monitoring plans - [Par. 255]	0.50
11/08/2024	Monitoring Team management - [Non-billable]	0.20
11/08/2024	Review self-monitoring plans - [Par. 255]	0.20
11/11/2024	Review compliance and outcome assessments and discuss with Monitoring Team - [Par. 222]	0.50
11/11/2024	Review compliance and outcome assessments and discuss with Monitoring Team - [Par. 222]	1.00
11/11/2024	Monitoring Team management - [Non-billable]	0.50
11/11/2024	Establish Monitoring Team website - [Par. 231]	1.00
11/11/2024	Review compliance and outcome assessments and discuss with Monitoring Team - [Par. 222]	0.20
11/11/2024	Review IM LLC report - [Par. 189]	1.70
11/11/2024	Review self-monitoring plans - [Par. 255]	0.40
11/11/2024	Establish Monitoring Team website - [Par. 231]	1.60

11/12/2024	Establish Monitoring Team website - [Par. 231]	1.00
11/12/2024	Review self-monitoring plans - [Par. 255]	0.30
11/12/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	2.90
11/12/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.60
11/12/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.60
11/12/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.30
11/12/2024	Monitoring Team management - [Non-billable]	0.70
11/13/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.50
11/13/2024	Communication with City - [Par. 229]	0.80
11/13/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.10
11/13/2024	Review self-monitoring plans - [Par. 255]	0.30
11/13/2024	Draft and send declination in response to media inquiry - [Par. 232]	0.30
11/13/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.70
11/14/2024	Communication with community stakeholders - [Par. 231]	0.10
11/14/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.80
11/14/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	1.20
11/14/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	3.40

11/14/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	1.60
11/15/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	1.20
11/15/2024	Communication with community stakeholders - [Par. 231]	0.10
11/15/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.60
11/15/2024	Communication with City - [Par. 229]	0.20
11/15/2024	Communication with community stakeholders - [Par. 231]	0.20
11/18/2024	Communication with community stakeholders - [Par. 231]	0.50
11/18/2024	Establish Monitoring Team website - [Par. 231]	0.80
11/18/2024	Review self-monitoring plans - [Par. 255]	2.30
11/18/2024	Review self-monitoring plans - [Par. 255]	1.30
11/18/2024	Review self-monitoring plans - [Par. 255]	2.80
11/19/2024	Review self-monitoring plans - [Par. 255]	0.60
11/19/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.20
11/19/2024	Review of PPB training materials - [Par. 246]	0.90
11/19/2024	Establish Monitoring Team website - [Par. 231]	0.50
11/19/2024	Monitoring Team management - [Non-billable]	0.20
11/19/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.20

11/20/2024	Review self-monitoring plans - [Par. 255]	0.40
11/20/2024	Review of PPB training materials - [Par. 246]	0.40
11/20/2024	Monitoring Team management - [Non-billable]	1.80
11/20/2024	Review materials related to civil proceeding - [Par. 133]	0.40
11/20/2024	Review of PPB training materials - [Par. 246]	0.20
11/20/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.60
11/20/2024	Prepare for and attend PCCEP Meeting - [Par. 151]	2.70
11/21/2024	Monitoring Team management - [Non-billable]	0.40
11/21/2024	Review of PPB training materials - [Par. 246]	0.10
11/21/2024	Review IM LLC report - [Par. 189]	0.80
11/21/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.20
11/22/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	1.40
11/22/2024	Establish Monitoring Team website - [Par. 231]	0.20
11/22/2024	Monitoring Team management - [Non-billable]	0.50
11/23/2024	Prepare for and attend PCCEP Meeting - [Par. 151]	2.00
11/24/2024	Monitoring Team management - [Non-billable]	1.00
11/24/2024	Review of PPB training materials - [Par. 246]	1.40

11/24/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.30
11/24/2024	Establish Monitoring Team website - [Par. 231]	1.40
11/24/2024	Establish Monitoring Team website - [Par. 231]	0.40
11/24/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.60
11/24/2024	Monitoring Team management - [Non-billable]	0.60
11/24/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	1.00
11/24/2024	Review PRB materials - [Par. 131]	0.20
11/25/2024	Attend PRB - [Par. 131]	2.90
11/25/2024	Revise Monitoring Plan and Methodological Plan - [Par. 217, Par. 221]	0.20
11/25/2024	Monitoring Team management - [Non-billable]	0.80
11/25/2024	Meeting with DOJ; debrief with Monitoring Team - [Par. 229]	0.50
11/25/2024	Monitoring Team management - [Non-billable]	1.10
11/25/2024	Review self-monitoring plans - [Par. 255]	0.80
11/25/2024	Monitoring Team management - [Non-billable]	0.20
11/26/2024	Review self-monitoring plans; debrief with Team - [Par. 255]	2.40
11/26/2024	Communication with City - [Par. 229]	0.20
11/26/2024	Establish Monitoring Team website - [Par. 231]	0.30

11/26/2024	Communication with community stakeholders - [Par. 231]	0.10
11/27/2024	Monitoring Team management - [Non-billable]	0.70
11/29/2024	Review of PPB training materials - [Par. 246]	1.90
11/29/2024	Establish Monitoring Team website - [Par. 231]	0.40
11/29/2024	Meeting with Monitoring Team to discuss community engagement - [Par. 231, Par. 230]	0.90

Mark P. Smith - November 2024

Expenses

11/01/2024 - 11/30/2024

11/04/2024	1,250.00 USD
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Category	Other
User	Mark P Smith

Website designer - 50% down payment

Romel C. Diaz
Website Design & Maintenance

INVOICE

Phone:

Email:

INVOICE #PPM-0001

DATE: 11/04/24

TO:

Mark P. Smith
MPS & Associates, LLC

FOR:

Website Development, Maintenance, & Technical
Support

DESCRIPTION	HOURS/QTY	RATE	AMOUNT
50% Down Payment for: Website design and development (for details, kindly see attached supporting document)	Lump Sum		\$1,250.00
TOTAL (NET AFTER ALL FEES)			\$1,250.00

Make all payments to:



Thank you for your business!

BRB Consulting, LLC
Los Angeles, California 90045

INVOICE

11/1/2024 - 11/30/2024

INVOICE TO
MPS & Associates

INVOICE# 2024-5
DATE 12/8/24

DESCRIPTION	QTY	RATE	AMOUNT	
Services	14	325/hr	\$	4,550.00
Expenses (Subtotal)			\$	-
Travel			\$	-
Hotel			\$	-
Transportation			\$	-
Meals & Incidentals Expenses			\$	-
TOTAL				\$4,550.00

First name	Last name	Date	Day		Hours		
Buchner							
Brian	Buchner	11/07/2024	Thu		1.00		
NOTES: Meeting with DOJ; discussion re monitoring plan (Par. 217)							
		11/08/2024	Fri		1.00		
NOTES: Reviewed emails and worked on monitoring plan (Par. 217)							
		11/08/2024	Fri		1.00		
NOTES: Meeting with DOJ re Par. 217							
		11/25/2024	Mon		2.50		
NOTES: Discussion re monitoring plan (Par. 217)							
		11/26/2024	Tue		1.50		
NOTES: Discussion re monitoring plan (Par. 217)							
		11/29/2024	Fri		4.00		
NOTES: Revising monitoring plan (Par. 217)							
		11/30/2024	Sat		3.00		
NOTES: Reviewing and revising monitoring plan (Par. 217)							

Russell G. Bloom: Portland05

Issue date: 11/30/2024

Due date: 12/30/2024

Bill from

Russell Bloom

[Address Redacted]

Portland Police Monitorship

DESCRIPTION

Bill to

MPS & Associates

	QUANTITY	UNIT PRICE	AMOUNT
11/05/2024 - CE Team communication (Para 231)	0.17	USD 250.00	USD 42.50
11/08/2024 - Draft correspondence with PPB CE Unit (Para 231)	0.25	USD 250.00	USD 62.50
11/12/2024 - Feedback solicitation re Methodological and Monitoring plans/PPB CE Unit Correspondence (All paras)	0.75	USD 250.00	USD 187.50
11/16/2024 - PPB CE Unit Document Review/Data Entry (Para 231)	1.00	USD 250.00	USD 250.00
11/18/2024 - Review PPB CE Unit data and information (Para 231)	0.50	USD 250.00	USD 125.00
11/20/2024 - CE Team Discussions (Para 231)	0.50	USD 250.00	USD 125.00
11/20/2024 - Community partner correspondence and meeting planning (Para 231)	0.50	USD 250.00	USD 125.00
11/20/2024 - Meeting with MPS re Outreach (Para 231)	0.25	USD 250.00	USD 62.50
11/20/2024 - Outreach and Engagement Correspondence (Para 231)	0.50	USD 250.00	USD 125.00
11/20/2024 - PCCEP Settlement and Policy Subcommittee meeting (Para 231)	1.83	USD 250.00	USD 457.50
11/23/2024 - PCCEP New Member Orientation (Para 231)	1.50	USD 250.00	USD 375.00
11/24/2024 - Meeting with MPS (All paras)	0.75	USD 250.00	USD 187.50
11/27/2024 - MPS Team mtg (All paras)	0.50	USD 250.00	USD 125.00
11/30/2024 - Correspondence and Training Materials Review	0.75	USD 250.00	USD 187.50

SUBTOTAL USD 2,437.50

TOTAL USD 2,437.50

ANTOINETTE EDWARDS-November 2024		INVOICE 11/01/2024-11/30/2024			
DATE	WHAT	RESULT	NON- BILLABLE HOURS	BILLABLE HOURS	TOTAL HOURS
11.13.2024	PCCEP [Par. 151]	Information shared around "stop" data and requested. update of plan and methododology.	6:00pm - 7:52pm	1.9hrs	1.9hrs
11.20.2024	Mayor-elect staff reached out to inquire about DOJ team [Par. 231]	Shared information with lead, Mark Smith.	10:49am - 11:06am	0.3hrs	2.2hrs
11.20.2024	Reached out to PCCEP staff requesting community engagement contact list [Par. 231]	Intend to share and collaborate with community	2:41pm - 2:52pm	0.2hrs	2.4hrs
11.20.2024	PCCEP [Par. 151]	Mark Smith gave update regarding PCCEP request.	6:00pm - 7:51pm	1.9hrs	4.3hrs



F1 Analytics

F1 Analytics LLC
855.444.0880
24654 N Lake Pleasant Parkway
Ste 103-159
Peoria, AZ 85383

Billed To
Mark Smith
MPS & Associates, LLC
2108 N Street, Ste N
Sacramento, CA 95816

Date of Issue
12/02/2024
Due Date
01/01/2025

Invoice Number
0000008
Reference
PPB Independent
Monitor

Amount Due (USD)
\$7,450.00

Description	Rate	Qty	Line Total
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 7, 2024 City Self-Assessment Plan Review Par. 255	\$250.00	1	\$250.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 11, 2024 Review of City's Self-Monitoring Compliance Assessment Plan. Par. 255	\$250.00	1.1	\$275.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 15, 2024 Monitoring Plan Methodology Feedback Par 221	\$250.00	4.1	\$1,025.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 18, 2024 City Self-Assessment Comments Par. 255	\$250.00	0.7	\$175.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 18, 2024 PPB Data Review. Par 216	\$250.00	2.9	\$725.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 19, 2024 PPB Self-Monitoring Plan Review Par. 255	\$250.00	0.6	\$150.00
Time	\$250.00	2.6	\$650.00

Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 22, 2024 Monitoring Plan Methodology Par. 216	\$250.00	0.9	\$225.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 25, 2024 Monitoring Plan Methodology Revision Par. 216	\$250.00	2.5	\$625.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 26, 2024 Monitor / City Self-Monitoring Plan Meeting Par. 255	\$250.00	2.2	\$550.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 26, 2024 Methodology Revisions, Par 2016	\$250.00	1.6	\$400.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 27, 2024 Monitoring Methodology Review Par. 216	\$250.00	4.6	\$1,150.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 27, 2024 Internal Team Meeting, All Pars.	\$250.00	0.5	\$125.00
Time (Portland Police Bureau Independent Monitor) Robert Fornango – Nov 29, 2024 Monitoring Plan Methodology Revision par. 216	\$250.00	4.5	\$1,125.00

Subtotal	7,450.00
Tax	0.00
Total	7,450.00
Amount Paid	0.00
Amount Due (USD)	\$7,450.00

INVOICE

Cori Lowe Consulting, LLC
1509 Cedar Ridge Dr NE
Albuquerque, NM 87112

clowe@coriloweconsulting.com
+1 (505) 553-3601

Bill to
Mark P. Smith
MPS & Associates, LLC Con#30008888 Eff.
07/01/2024

Ship to
Mark P. Smith
MPS & Associates, LLC Con#30008888 Eff.
07/01/2024

Invoice details
Invoice no.: 1008
Invoice date: 12/03/2024

#	Product or service	Date	Description	Qty	Rate	Amount
1.	Hours	11/11/24	P84/216/217/246_review of revised monitoring plan/methodologies/team discussion for training paragraphs	2	\$250.00	\$500.00
2.	Hours	11/13/24	P253_review of City's draft self-monitoring plan	1.9	\$250.00	\$475.00
3.	Hours	11/23/24	P84 2024 Fall In-service training and P75/76 UOF	1.8	\$250.00	\$450.00
4.	Hours	11/26/24	P253 self-monitor discussion with the City, review of response, and team debrief.	3.1	\$250.00	\$775.00
5.	Hours	11/27/24	P216 monthly monitoring team meeting	0.6	\$250.00	\$150.00
Total						\$2,350.00



INVOICE

DATE: December 6, 2024
REF NO: 003

BILL TO:

MPS & Associates
Re: Portland Police Monitorship

PAY TO:

Community Homelessness Expertise LLC
15575 Los Molinos St
Hacienda Heights, CA 91745
213.494.0500

DATE	DESCRIPTION	HOURS	TOTAL
11/8/24	Email Communicaitons w/Team, Website (36m), Self Monitoring Plan Review (36m), Phast Two Report Review (48m) Par. 231	2	\$500
11/18/24	Website Meeting (24m), Email Commnuications (18m), Website Content Creation (48m) Par 231	1.5	\$375
11/20/24	PCCEP Meeting (90m) Par 231	1.5	\$375
11/23/24	Website Meeting (48m), Team Meeting (54m) Par. 231	1.7	\$425
11/26/24	Emails (18m), Community Engagment Tracker Creation (54m), Website Updates (66m), FAQ Draft (78m) Par. 231	3.6	\$900
11/28/24	Team Emails (12m), Community Engagemnt Messaging Tool (54m) Par. 231	1.1	\$275
GRAND TOTAL:		11.4 hrs	\$2,850

Susruta Sudula Invoice- November 2024 (11/01/2024-11/30/2024)

Date	Description	Project	Duration
11/01/2024	Review of Feedback on Methodological Plan	Paragraph 216	0.87
11/11/2024	Review City's Self-Monitoring Plan and Assessment	Paragraph 255	1.43
11/14/2024	Review of DOJ Comments to Methodological Plan	Paragraph 255	1.53
11/15/2024	Review of Mark's Comments to DOJ Response	Paragraph 255	0.47
11/15/2024	Review of City Comments to Methodological Plan	Paragraph 255	0.82
11/15/2024	Monitor Team Meeting re: Methodology with Mark and Brian	Paragraph 221	1.17
11/27/2024	Reviewed Monitor Team Website and Provided Feedback	Paragraph 231	0.20
11/27/2024	Monitor Team Meeting	Paragraph 216	0.50
11/29/2024	Review of Revised Methodological Draft	Paragraphs 220, 221	0.68
		Total Duration	7.67

Invoice 5

Issue date: 12/06/2024

Due date: 02/04/2025

Bill from

Valencia Thomas

[Redacted]

Bill to

MPS & Associates LLC

C/O: Mark P. Smith

Contract #30008888

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
PPB Monitoring - Discussion of Training with IMT - Par. 246,Par. 85 - 11/11/2024	1.50	USD250.00	USD375.00
PPB Monitoring - IMT Meeting - Par. 216 - 11/27/2024	0.58	USD250.00	USD145.00
PPB Monitoring - Review of PPB self-monitoring plan - Par. 255 - 11/14/2024	1.50	USD250.00	USD375.00
PPB Monitoring - Review of RRT114 - Par. 246 - 11/21/2024	1.58	USD250.00	USD395.00
PPB Monitoring - Review of RRT114 - Par. 246 - 11/25/2024	1.00	USD250.00	USD250.00
PPB Monitoring - Review of RRT114 - Par. 246 - 11/25/2024	1.25	USD250.00	USD312.50
SUBTOTAL			USD1,852.50
TOTAL			USD1,852.50