



Bi-Annual assessment of PCCEP settlement agreement requirements.			
Covering paragraph 141			
Ensure the City has established the PCCEP as required by the DOJSA			
Time period assessed: Jul. 1, 2024 - Dec. 31, 2024			

ASSESSMENT: SUBSTANTIAL COMPLIANCE

PCCEP was established as required in the DOJSA and has met consistently during the reporting period. Notice of PCCEP's meetings are made via PCCEP's website, through its email subscribers, via its social media account, and also as a standing agenda item at the close of each PCCEP meeting. Meetings were attended by members of the public, who provided public comment on the topics being discussed. Members of PCCEP attended meetings consistently as well and provided valuable insights and consideration of many complex topics related to policing in Portland.

Date of Meeting	Committee	Date of Public Notice	Methods of Public Notice	# Of Member Attendees	# Of City Attendees	# Of Public Attendees	Public Comment Received?
7/10/2024	Community Engagement Sub	7/5/2024, 7/10/24	Website, Emails, Social Media, Prior Meetings	6	~5	~8	Y
7/17/2024	Full	7/16/24, 7/17/24	Website, Emails, Social Media, Prior Meetings	9	~7	~5	Y
8/7/2024	Settlement & Policy Sub	8/4/2024, 8/7/24	Website, Emails, Social Media, Prior Meetings	7	~5	~7	Y
8/14/2024	Community Engagement Sub	8/9/14, 8/14/24	Website, Emails, Social Media, Prior Meetings	6	~2	~7	Y
8/21/2024	Retreat	n/a	n/a	10	n/a	n/a	n/a
9/18/2024	Settlement & Policy Sub	9/17/2024	Website, Emails, Social Media, Prior Meetings	5	~3	~6	Y
9/25/2024	Community Engagement Sub	9/23/24, 9/25/24	Website, Emails, Social Media, Prior Meetings	6	~5	~7	Y
10/23/2024	Community Engagement Sub	10/3/2024, 10/21/24	Website, Emails, Social Media, Prior Meetings	7	~3	~4	Y
10/30/2024	Full	10/3/2024, 10/21/24	Website, Emails, Social Media, Prior Meetings	7	~2	~10	Y
11/13/2024	Community Engagement Sub	11/7/2024, 11/12/24, 11/13/24	Website, Emails, Social Media, Prior Meetings	9	~3	~5	Y
11/20/2024	Settlement & Policy Sub	11/7/2024, 11/12/2024, 11/13/2024, 11/18/2024, 11/20/2024	Website, Emails, Social Media, Prior Meetings	11	~4	~7	Y
12/4/2024	Retreat	n/a	n/a	11	n/a	n/a	n/a
12/11/2024	Full	12/9/24, 12/11/24	Website, Emails, Social Media, Prior Meetings	10	~5	~6	Y



Bi-Annual assessment of PCCEP settlement agreement requirements.
Covering paragraph 142
Ensure PCCEP is able to independently exercise its authority in accordance with the PCCEP Plan to and the DOJSA
Time period assessed: Jul. 1, 2024 - Dec. 31, 2024

ASSESSMENT: SUBSTANTIAL COMPLIANCE

PCCEP worked diligently during the reporting period and addressed a variety of topics related to policing in Portland as envisioned by the DOJSA and the PCCEP Plan. These topics were determined by members through discussion among the membership and with feedback from community in public meetings. PCCEP also developed recommendations on topics of importance and included community feedback on those recommendations. PCCEP developed a statement to the Court in relation to a fairness hearing during this reporting period and individual members attended and provided their feedback as well. These efforts were supported by PCCEP's full-time program manager, its half-time program coordinator, and a number of other supports funded by the City, including facilitators, interpreters, a public broadcasting vendor, and public events that brought community together. PCCEP has successfully worked to maintain its independence while also promoting the importance of collaboration with PPB and other stakeholders to achieve greater understanding and ultimately more positive community engagement pathways and outcomes.

Meeting Date	Committee	Were Recommendations Made?	Subject of Recommendation	Community Input Received	Date of City Response
7/17/2024	Full	Y	Codification of PCCEP	Y	9/13/2024
11/20/2024	Settlement & Policy	Y	Include a Veil of Darkness analysis in PPB's Stops Data Report	Y	1/23/2025

PCCEP Plan Review

Membership Selection & Replacement Process Followed	Member Training regarding DOJSA and PPB Organizational structure and Process	Member participation in observational learning	Member engagement at status conferences	City compliance with response deadlines	City providing administrative support for PCCEP	PCCEP Plan Revisions?
Y	Y	Y	Y	Y	Y	None made
Four new members were appointed in the review period. New members were nominated by Mayor Wheeler and appointment was approved by City Council after submitting applications available on the City's website. Two previously appointed members resigned, one for personal reasons, and another after a conflict of interest was discovered.	All new members participate in a PCCEP Orientation, where they are provided background on the DOJSA, PCCEP's role in the DOJSA, an overview of PPB, training on the legal and ethical obligations of public officials, and an overview of PCCEP's practices and procedures. PCCEP staff is working to schedule a training with the amici for PCCEP members in the next reporting period as well.	Members have consistently attended observational learning events, including ride-alongs and attending Community Academies. During this reporting period three members completed ride-alongs and more are being coordinated in the next reporting period. Some members were also scheduled to participate in PPB's Community Academy in December 2024, but it was rescheduled to February 2025 and staff is coordinating with members to attend future academies as they are offered.	There was one court proceeding in this reporting period - on August 29, 2024. PCCEP voted to approve a written statement for the hearing and some members of PCCEP attended in person and spoke in the hearing as well. The development of the written statement was developed in public meetings and with consideration of community input. It should also be noted that a status conference was scheduled in January 2025, and PCCEP conducted work during this reporting period to develop a statement and incorporate community feedback in anticipation of that hearing.	PCCEP made two recommendations in this reporting period. Both were responded to within 60 days, though additional engagement with PCCEP members prior to responding would have helped ensure the recommendation was clearly understood and that the response was reflective of that shared understanding. The City will work to establish a consistent practice in developing its responses that incorporates this feedback and collaboration with members to ensure accurate responsiveness to PCCEP's recommendations	As described in greater detail in relation to ¶144, the City staffs PCCEP with one full-time employee and one half-time employee, who provide a great deal of support for PCCEP. These staff members are part of the City's Public Safety Service Area, reporting to the Director of Enterprise Services. While outside of this reporting period, it bears noting that the PSSA is in its budget development process currently and intends to add, subject to Council approval, an additional full time employee for FY26/25 to support PCCEP's community engagement efforts.	
Membership appointment documents available here			Written statement available here	Recommendations and responses available here		



Bi-Annual assessment of PCCEP settlement agreement requirements.

Covering paragraph 143

PCCEP's membership will come from a reasonably broad spectrum of the community. PCCEP members shall not have an actual or perceived conflict of interest with the City of Portland.

Time period assessed: Jul. 1, 2024 - Dec. 31, 2024

ASSESSMENT: SUBSTANTIAL COMPLIANCE

Based on information self-disclosed by some of its members, PCCEP's membership reflects representation from a reasonably broad spectrum of the community. This data was obtained by reviewing application and appointment materials, which demonstrate that members have diverse racial identities, the majority have disclosed personal or professional experience with mental illness, and the two seats reserved for youth members have been occupied continuously. However, greater consistency is needed to ensure the City has reliable data, as not all members have self-disclosed this information. The Public Safety Service Area recently updated its advisory body application to streamline the process for applicants interested in serving on advisory bodies supported by the PSSA. Additional work to strengthen that process is ongoing, including standardizing demographics questions to develop more consistent data collection on demographics such as gender identity, socioeconomic characteristics, in addition to the information contained below. This work will ensure that self-reported data is collected in a more consistent manner to ensure broad representation from a variety of different perspectives. It also bears noting that the terms of two members ended midway through this reporting period, but to the extent demographic information was provided by those members it is included here. Finally, to help assess conflicts of interest, the City Attorney's office conducts a conflict check for all applicants to PCCEP.

Members Ages 16-23	Members Age 24 and Older
2	11

Self-reported race	Asian	Hispanic / Latin(o/a/e/x)	Black/African American	White	American Indian/Alaskan Native	Two or More races
	1	2	3	3	1	2

Number of members who self- reported lived or professional experience related to mental illness
6

Member self reported geographic location represented	District 1	District 2	District 3	District 4	Lives outside of Portland but Works, Plays, or Worships in Portland
		2	3	3	2



Bi-Annual assessment of PCCEP settlement agreement requirements.
Covering paragraph 144
The City shall provide administrative support so that the PCCEP can perform the duties and responsibilities identified in this Agreement and in the PCCEP Plan
Time period assessed: Jul. 1, 2024 - Dec. 31, 2024

ASSESSMENT: SUBSTANTIAL COMPLIANCE

After attending PCCEP meetings, observing recordings of PCCEP meetings, and reviewing documentation associated with PCCEP's operations, it is clear that the City is providing administrative support to PCCEP in performing its duties. Documentation illustrating the administrative support provided by the City can be reviewed using the links associated with each PCCEP meeting located in this Excel workbook at the tab marked for paragraph 141. This documentation includes video recordings of each public meeting, meeting agendas, meeting notes taken by staff (which list City staff in attendance), and copies of the written chat for each meeting. Furthermore, the City has consulted PCCEP members and staff about the administrative needs of PCCEP in both public meetings and in individual meetings numerous times in the reporting period. Perhaps the most obvious evidence documenting the adequacy of the City's administrative support of PCCEP can be found in the highly organized manner in which meetings are conducted. Agendas are clearly established and made public through the City website, email distribution list and social media postings, interpretation and facilitation are included in meetings, and document preparation is frequently conducted in public meetings with real-time support and guidance by City staff. The group dynamics are collaborative and constructive, and community guidelines are adhered to. The work product of PCCEP reflects this as well. Lastly, the City has established an annual budget for PCCEP of approximately \$870,000 for the fiscal year that covers this reporting period. That budget includes both City staff and funding for additional supportive services such as facilitation, interpretation, public broadcasting, public events, professional memberships like the National Association for Civilian Oversight of Law Enforcement. While PCCEP does not currently have a staff member dedicated solely to community engagement, the City is working with PCCEP's program manager to develop a recruitment for that position to fund in FY25/26 using PCCEP's ongoing budget. This development will be important to ensure that the role is designed to meet the specific community engagement needs of PCCEP.

Position/Expense	Description	FY24/25Budget
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Program Manager, shared staff	<p>During this reporting period, the City's budget for PCCEP funded one full-time Program Manager, one half-time Program Coordinator, and portions of other city staff that supported PCCEP.</p> <p>These staff provided administrative support to PCCEP, including preparation of PCCEP recommendations and statements, coordination of meeting logistics, meeting materials, event space, public access to meetings, membership recruitments and appointments, coordination of member requirements, including trainings, stipends, communications, and general support to ensure member needs are being met.</p>	\$ 378,716.00
Internal Materials and Costs	Stipends, staff equipment, etc.	\$ 27,865.00
External Costs, including facilitation, event space, translation, etc.	Facilitation, interpretation, public broadcasting, event space, event refreshments, NACOLE membership, advertising, etc.	\$ 463,745.00
	Total Budget:	\$ 870,326.00



Bi-Annual assessment of PCCEP settlement agreement requirements.
Covering paragraph 151
Ensure PCCEP is meeting frequently enough to meet the objectives of the PCCEP Plan, including regular public meetings in compliance with applicable law and with the support and advice of the City Attorney.
Time period assessed: Jul. 1, 2024 - Dec. 31, 2024

ASSESSMENT: SUBSTANTIAL COMPLIANCE

During this reporting period, PCCEP held 11 public meetings, two member retreats, and multiple workgroup meetings. In addition, members met with the Mayor, the Chief of Police, and other members of PPB to discuss a number of issues the committee was working on. This meeting cadence has provided PCCEP with sufficient time to conduct its work as envisioned in the PCCEP Plan and DOJSA, and when an ad hoc meeting has been requested by members, PCCEP staff has facilitated those meetings as well. As outlined in reporting on ¶142, PCCEP made two recommendations and facilitated numerous community conversations about policing and public safety. While there were no legal challenges filed in relation to PCCEP, the City Attorney's office regularly attends meetings and is in frequent communication with the group and its staff to provide advice and guidance.

Number of Public Meetings	Number of non-public workgroup meetings	Any challenges related to legal compliance with public meetings laws?
11	2 Retreats	None
	~8 workgroup meetings	



Bi-Annual assessment of PCCEP settlement agreement requirements. Covering paragraph 152
The City shall provide PCCEP members with appropriate training necessary to comply with requirements of City and State law
Time period assessed: Jul. 1, 2024 - Dec. 31, 2024

ASSESSMENT: SUBSTANTIAL COMPLIANCE
As part of PCCEP member onboarding, the City provides an orientation that includes training on applicable legal frameworks for new members. Additionally, the City provides a training for all community advisory bodies that explains requirements and provides guidance for volunteers to ensure compliance with state and local law. PCCEP staff works diligently to follow up with members who have not yet completed this training.

Training Conducted By	Type of Training
PCCEP Staff, Mayor's Representative, City Attorney's Office	3.5 Hour orientation for the four new members appointed during the review period. Included overview of committee within City framework, points of contact for legal questions, and general guidance for public records and public meetings laws.
City of Portland	Standardized training for volunteers serving on boards and commissions regarding HR requirements, Equity policies, and Public Officials Ethics and Responsibilities. Aside from the four members appointed in late-November, all PCCEP members had completed this training as of this reporting period. PCCEP staff is working to ensure the new members complete this training in the next reporting period.